



INTERNATIONAL INSTITUTE FOR SKILL DEVELOPMENT

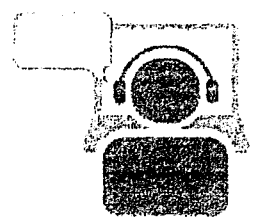
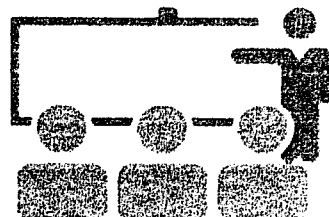
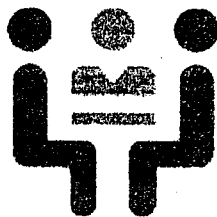
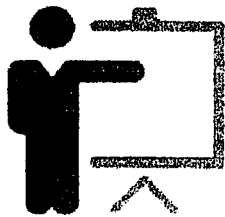
DEPARTMENT OF SKILL DEVELOPMENT MINISTRY OF LABOUR THAILAND

กระทรวงแรงงาน

Professional

Training of Trainer

Course



(30 Hrs. for 5 Days)

222 Moo 2 Wieng Chiang Saen Chiang Rai 57150 Thailand





Introduction

This training is designed to prepare trainers who already have skills as reproductive health trainers to proceed to a higher level of training implementation. This module prepares them to conduct a training needs assessment, develop detailed plans for training, develop and pilot test a training curriculum, conduct training using more advanced training techniques, conduct training follow up and evaluate training.

Program Objectives

At the end of in Professional training of trainer course, participants will be able to:

- Analyze the Best Practice Training of Trainer.
- Develop and Implement the Professional Trainer for Skill Development Training.

Who Should Attend?

- Anyone who wants to assume a training of trainer role and responsibilities.
- Who want to increase their effectiveness in training of trainer.

Program Outline

- **Best Practice Training of Trainer.** (3 hours)
 - Best Practice Training of Trainer.
- **Professional Training Process** (9 hours)
 - Analyzing the Need for Training.
 - Develop Competency-based Training Curriculum.
 - Writing Training Project Proposal.
 - Determine Requirements for Equipment, Tools, Facilities and Staffing.
 - Prepare Training Materials for Trainees and Trainers.
 - Develop Instruments for Assessing Knowledge and Practical.
- **Implement Training** (12 hours)
 - Smart Personality of Trainer.
 - Planning for Training
 - Effective Instruction Media
 - Computer Managed Instruction: CMI
 - Mobile Application for Training
 - Develop an Effective Training Style, Using Appropriate Training Aids and Techniques
 - Implement on-the-job Training
- **Training Course Evaluation** (3 hours)
 - Conduct Course Evaluation
 - Training Follow-Up
 - Working with a Training Consultant
- **Study Visit** (6 hours)



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Learning Outcomes

- Apply the Best Practice for training of trainer.
- Assure the professional trainer and effectiveness in training session.

Training Methodology

This training course uses a rich mixture of practical exercises, case-studies, questionnaires, syndicate and group work and video/DVD examples. Participants will be asked to reflect on and to discuss their own professional issues and experience. Delegates will be encouraged to ask questions as the training progresses relevant to their own backgrounds and company requirements. The training course will culminate in a group exercise in which delegates will have an opportunity to apply what has been covered in the course.

Number of Participants. 25 persons/group.

Participants Criteria

- The participants should have at least 3 years work experience as head, instructor or teacher
- As head, instructor or teacher from government and private sector.
- Any gender.
- Age at least 20 years old.
- Be able to communicate in English.
- Be in good health. Pregnancy is regarded as a disqualifying condition for participation in the course
- Passport must be valid for at least 6 months.

Invited Country

Cambodia, Laos PDR., Myanmar, Vietnam, Yunnan of China, Thailand

Venue

International Institute for Skill Development, Chiang Saen District, Chiang Rai province, Thailand.



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